

Annual PhD Progress Report

Department of Physics, The George Washington University. For PhD students in 2nd year and later.

DUE: 5/29

Student name:

Start semester:

Academic supervisor* (main/co):

Number of credits accumulated at end of this
spring semester:

Mentor:

Proposal defense date (put intended date if
you haven't defended yet)

Reader 1*:

Reader 2*:

Date (final submission to grad adv.):

Intended semester of graduation:

*If applicable

Step 1: Discuss **your progress towards PhD**** in about $\frac{1}{2}$ page. *Discuss how your progress compares to the goals that you had a year ago. What are your achievements during the past year? List presentations, publications, and any other products of your research (e.g., talks, papers, poster, software, etc.). Was there a change in direction of research and/or advisor, and how was it motivated? Keep in mind that your input also serves the advisor(s), readers, and your mentor to assess your progress, so please formulate clearly and concisely. Provide some minimal context for non-experts. If you are a second-year student, you may not have started serious research yet. In that case, just describe the steps you envision to get into productive research this summer.*

Step 2: Send the form to your research advisor(s) and ask them to return the form to you. The **research advisor input**, in the following field, contains an evaluation of your performance and progress toward PhD defense, outline future developments and expectations, and reflects on how realistic the timeline is. If any concerns exist, they can be expressed here, but they should also be communicated to the grad advisor in a separate email. *Sometimes, students spend extended periods of time at government labs or facilities to carry out their actual research. It happens often that you have a co-advisor at these facilities that sometimes work closer with you than your GW advisor. Please have them fill out their contribution first, then send it to your GW PhD advisor who should at least add a phrase or two. Even if you haven't started serious research yet (because you are at the end of your second year), you should have already discussed summer research possibilities with faculty. If someone agreed to offer you a research project this summer, please ask them to write few words about it.*

Step 3: With both your and your advisor(s)' input collected, make sure you have renamed this pdf "Annual_Report_[Your name]_[Year, e.g., 2022]". Then, send the form to your mentor, both readers (if applicable), and the graduate advisor in one email (phygradv@email.gwu.edu). *Respect the deadline printed on page 1 of this form. Set up meetings with your mentor and readers to discuss the progress of your PhD project, based on the report (this is very important!). Please be aware that reports may be shared within the graduate committee for discussion. You may receive feedback from the grad advisor and/or grad committee.*